

Thornhill Village Association (TVA)

AIMS AND CONSTITUTION

1. INTRODUCTION.

The Thornhill Village Association (TVA) was formed on 30th January 2013.

2. AIMS OF THE ASSOCIATION

- To improve and maintain the village environment for the benefit of all residents.
- To make representations to outside bodies for the benefit of residents.
- To preserve, develop and encourage the provision of new amenities and services for the village.
- To seek and secure funding to be used for the benefit of the village.
- To promote Thornhill in the wider community.
- To promote community spirit and social integration.
- To work closely with the Parish Council.
- To liaise with other community groups within the village.
- To assist in the development of all people living in the village by encouraging ways in which they can meet socially.
- **Not** to promote or pursue any political, religious, prejudicial or ideological agendas. It will listen to and respect all points of view.
- **Not** to tolerate discriminatory behaviour on the grounds of age, gender, gender identity, race, religion or belief, disability, sexual orientation and social or economic status.

3. EQUAL OPPORTUNITIES

- The association values diversity and shall positively promote equal opportunities within the community and within its membership.

4. MEMBERSHIP

- All residents of the village are members of the association, provided they are willing to abide by the criteria of the Association.
- Members shall at all times conduct themselves in a reasonable manner when attending meetings or any other functions/events in connection with the Association.
- Membership shall end when a member ceases to meet the membership criteria, or resigns from the Association.
- Should it be considered that continued membership would be

detrimental to the aims, purposes or activities of the group, the Committee shall have the power to revoke membership. It shall have the same power should a member's actions, behaviour, language etc. become offensive to the general membership.

- All residents over the age of sixteen have the right to stand for election and vote in the affairs of the association.

5. MEETINGS

- The Quorum for all meetings excepting an AGM shall be four members, including two officers. The Quorum for an AGM shall be six members, including two officers.

Ordinary Meetings

- The association will hold a minimum of three ordinary meetings in each calendar year.

Annual General Meetings.

- The association will hold an annual general meeting (AGM) once in each calendar year. Not more than fifteen months shall pass between the date of one AGM and the next.

The AGM shall:

- Receive an annual report from the committee.
 - Present independently examined accounts to members.
 - Appoint an independent examiner.
 - Elect the committee.
 - Consider any resolutions put forward by members.
 - Vote on any amendments to the constitution.
- All members shall be given notice of the AGM and this must include an agenda, minutes of the last AGM, details of nominations to the committee and any resolutions which include any proposed changes to the constitution.
 - Any proposed changes to the constitution must be sent to the secretary in writing at least 14 days before the AGM.

Extra-Ordinary Meetings.

- An extra-ordinary meeting may be called at any time at the request of

either six members of the association or a minimum of three officers of the association at seven days' notice.

Minutes.

- All formal meetings as above must be duly recorded and the minutes approved at the next formal meeting.

Voting.

- Each member shall have one vote at any meeting.
- If there is a tie the chairman will have an extra casting vote.

6. CONSTITUTIONAL CHANGE.

- Any change to the constitution approved at an annual general meeting or at an extra-ordinary meeting shall become immediately effective.

7. THE COMMITTEE.

- The committee shall be elected to carry out the business of the association.
- The committee has the power to create any sub-committees to carry out specific tasks and report back to the committee.
- There shall be at least six committee members.
- The committee shall monitor the work, finances and membership of the association.

8. OFFICERS OF THE COMMITTEE.

- The association shall have, as a minimum, a chairperson, secretary and treasurer.
- The officers shall report on their work at every committee meeting.

9. FINANCE.

- All money raised by or on behalf of the Association is to be used only to further the aims of the association.
- The Treasurer shall open a bank or building society account in the name of the association and keep records of the association's income and expenditure. The treasurer shall report the balance in the account at every committee meeting.
- The committee shall appoint authorised signatories for any cheques which will be signed by at least two of the authorised signatories.

- The association's accounts shall be kept up to date and annual accounts for each year shall be independently examined and shall be presented to the AGM.
- The accounts of the association shall be available for inspection by any member of the association who gives 28 days written notice to the treasurer of their desire to inspect the accounts.
- The Treasurer is authorised to initiate a petty cash system up to a maximum of £30.00 to enable minor payments to be made for sundry items etc. All requests for payment from petty cash will be supported by a receipt, ticket or voucher. The receiver shall sign each such payment of petty cash. The treasurer shall provide a list of petty cash payments to the committee at each committee meeting.

10. DISSOLUTION OF THE ASSOCIATION.

- An Extra-Ordinary meeting called specifically to consider a motion to dissolve the association can only dissolve the association.
- The association shall only be dissolved if two thirds of members present at the Extra-Ordinary meeting vote in favour of a motion to dissolve the organisation.
- In the event of dissolution any assets (financial or otherwise) remaining after the payment of any outstanding debts and liabilities shall be given to charitable purposes according to the wishes of the members present at the meeting.

11. ADOPTION OF THE CONSTITUTION.

- This revised constitution was adopted by the members present at the meeting held on: 20 March 2019.

Signed:

Val Dunbavan *V. Dunbavan* (Chair)

Keith Amey *Keith Amey* (Secretary)

Amanda Morfoot *Amanda Morfoot* (Treasurer)